



## FUNCTION BOOKING FORM

Please return via email to [restaurantgroupsp Perth@CrownResorts.com.au](mailto:restaurantgroupsp Perth@CrownResorts.com.au)

Details \_\_\_\_\_

Name \_\_\_\_\_

Company \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Date of function \_\_\_\_\_

Arrival time \_\_\_\_\_ Departure time \_\_\_\_\_

Number of guests \_\_\_\_\_

Contact person on the day \_\_\_\_\_

Name of function \_\_\_\_\_

☐ Signage required

### VENUE HIRE FEE

A venue hire fee of \$2,000 applies to secure the function space. This fee is payable at time of booking.

### MINIMUM SPEND REQUIREMENT

A minimum spend of \$10,000 on food and beverages is required.

### MAXIMUM CAPACITY

The venue can accommodate up to 50 guests.

\*These conditions apply in addition to the Terms and Conditions outlined in the Gladstones Function Booking Form.



## FOOD

Food to commence:

Six Canapés \$59 per person | Ten Canapés \$89 per person | Twelve Canapés \$99 per person

### COLD CANAPÉS

- ☐ Shark Bay Scallop, Caramelised Miso Onion, Yuzu
- ☐ Duck Liver Parfait, Brioche, Fig, Shallot
- ☐ Kytren Goat Cheese Tartlet, Dried Tomato, Kalamata Olives
- ☐ Lightly Cured Salmon, Nashi Pear, Pemberton Lime
- ☐ Albany Oyster, Cucumber, Oscietra Caviar

### HOT CANAPÉS

- ☐ Corn Croquette, Pico De Gallo, Espelette Pepper
- ☐ Dardanup Lamb En Croute, Bush Tomato Chutney
- ☐ Margaret River Wagyu Beef Sirloin, Country Bread, Truffle, Watercress
- ☐ Forest Mushroom Tart, Cauliflower Purée, Pecorino
- ☐ WA Rock Lobster Spring Roll, Sweet Chilli Soy

### DESSERT SELECTION

- ☐ Smoked Dark Chocolate Tart, Crème Fraîche
- ☐ Mango Cannelloni, Coconut, Pineapple
- ☐ Tiramisu Macaron
- ☐ Sudachi Pâte De Fruit, Vanilla Caramel Crisp
- ☐ St Honoré, Raspberry, Passionfruit

### DIETARY REQUIREMENTS

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### PAYMENT REQUIRED

In order to reserve a function space, a deposit must be paid. Advanced notice is required for EFT deposit payments. Payment terms and conditions must be adhered. Final payment of any amount outstanding must be paid at the conclusion of the function.

A tax invoice is available upon request.



## TERMS AND CONDITIONS

By signing this Group Booking Form, you agree to the following standard Terms and Conditions in addition to the terms and conditions on the Group Booking Form.

### Privacy Collection Statement

Crown Perth collects your personal information for purposes directly related to its events, functions or activities including reservations and associated services. If you do not provide this information, we may not be able to provide you with these services. We may also use your information to update you on upcoming events at Crown Perth. Your personal information may be disclosed to related entities and other companies acting on Crown Perth's behalf, which may include those located overseas. Please refer to Crown Perth's privacy policy at [www.crownperth.com.au](http://www.crownperth.com.au) for full details including how you may access your personal information and/or complain about a privacy breach, or contact Crown Perth at 201 Great Eastern Highway, Burswood, 6100, +61 8 9362 7777.

### Crown Rewards Member

Retrospective reward point allocation is not permitted. Crown Rewards points can be earned provided that the relevant Crown Rewards card is presented to a Crown Perth staff member on the day of the function. Independent tax advice should be sought to ensure that any tax issues arising from this arrangement are identified and dealt with in accordance with relevant tax legislation.

### Proof of Age

Gladstones has a strict proof of age policy. No ID – no entry. Please refer to our website for all valid forms of ID - [www.crownperth.com.au/general/terms-of-entry](http://www.crownperth.com.au/general/terms-of-entry)

### Minors

All guests under 18 years of age are permitted to attend the function provided they are accompanied by their legal parent or guardian and stay in the venue no further than 8pm.

### Booking Confirmation, Deposit & Instructions

Crown Perth will hold space, date and time for the function until payment is received in full. Crown Perth reserves the right to cancel your function, if deposits or full payment arrangements are not met by the agreed time. We accept payment by Credit Card or Electronic Fund Transfer. Crown Perth may only act on the instructions of the one (1) contact person stated on the Group Booking Form and will not accept any instructions or requests from any other contacts.

### Final Numbers

The final number of guests that will attend the function must be confirmed in writing ten (10) business days before the function. Any request to increase guest numbers is subject to Crown Perth's discretion and availability at the time. Any decrease in the number of guests attending the function made on the day of function will be charged to you and must be paid by you.

### Cancellation Policy

- a) sixty (60) days or more prior to function, will be eligible for a 100% refund of deposit in Crown Perth's discretion.
- b) Thirty (30) days or less prior to function will be eligible for a 50% refund of deposit in Crown Perth's discretion.
- c) less than ten (10) days prior to the function are not eligible for a refund.

### In the event that:

- a) the Government imposes or re-imposes restrictions which require that Crown Perth close the venue at which the function is to be held (Venue) or operate it materially differently; or
- b) Crown Perth elects to temporarily close the Venue due to a suspected or confirmed COVID-19 infection; or
- c) Crown Perth is required by a government department to close the Venue (together the Restrictions);
- d) Crown Perth and the Client will work together in good faith to re-schedule the function (within the parameters of the Restrictions) to a later mutually convenient date; and
- e) if Crown Perth and the Client are unable to find a mutually convenient date to re-schedule the function, the deposit paid up to the date the Restriction was imposed will be refunded to the Client less any reasonable costs incurred by Crown Perth up to the date of the Restrictions.

Crown Perth will not be liable for any costs, fees or losses incurred by the Client or its guests in relation to a cancellation or change in the function caused by or in relation to the Restrictions.

### Menu

Menus and prices quoted are subject to seasonal changes and product availability at any time. Wherever possible, Crown Perth will endeavour to meet your requests. If you or your guests have any special dietary requirements, please email your function coordinator at [restaurantgroupsp Perth@CrownResorts.com.au](mailto:restaurantgroupsp Perth@CrownResorts.com.au) at least fourteen (14) days prior to the function date.

### Allergies & Dietary Requests

While Crown Perth will endeavour to accommodate requests for special meals for guests who have food allergies or intolerances, we cannot guarantee completely allergy-free meals. This is due to the potential of trace allergens in the working environment and supplied ingredients.

### Cakes

Clients are welcome to bring a cake to the function to be served by Gladstones staff for a \$5pp cakeage fee, however unfortunately we are unable to store or refrigerate items prior to the function. Crown Perth takes no responsibility for any adverse effects on guests as a result of any cake provided by the Client.

### Decorations

We understand this may be a special occasion, but we encourage you to enjoy our venues as they are designed. Crown Perth does not permit any decorations to be fixed to any surface of the building by its Client. Confetti, live flames, furniture removal is not permitted under any circumstance. Crown Perth does not store any decorations for guests.

### Responsible Service of Alcohol

Crown Perth is committed to the responsible service of alcohol. Crown Perth has the right to refuse entry to any person or remove them from the premises or not provide a person with liquor when on the premise. Intoxicated guests will be required to leave the venue.

### Fees and Surcharges

Please note that credit card payments incur a service fee of 1.15%. A surcharge of 10% applies on Sundays and 15% on Public Holidays.