



Function Booking Form

Please return via email to crownsportsbar@crownpertth.com.au

CLIENT DETAILS

Name: _____

Company: _____

Phone: _____ Mobile: _____

Email: _____

Postal address: _____

Date of function: _____

Arrival time: _____ Departure time: _____

Number of guests: _____

Contact person on the day: _____

Game: _____

FOOD REQUIREMENTS

(Please note we will do our best to send out food at your specified time but this may vary slightly)

Please choose from the following options:

Platter 1 Number of platters: _____ Time served: _____

Platter 2 Number of platters: _____ Time served: _____

Platter 3 Number of platters: _____ Time served: _____

Special details: _____

BEVERAGE REQUIREMENTS

- Cash bar
- Bar tab limit: _____

To start a bar tab, you will be required to present staff with a credit card, current WA driver's licence and Crown Rewards card if applicable.

Additional details and set up requirements: _____

PAYMENT OPTIONS

In order to reserve a function space, a deposit must be paid. Payment for the balance of the cost of the function (less any deposit paid) required in full 7 days prior to function. Payment can be made by credit card or EFT.

TERMS AND CONDITIONS

By signing this Group Booking Form, you agree to the following standard Terms and Conditions in addition to the terms and conditions on the Group Booking Form.

Privacy Collection Statement

Crown Perth collects your personal information for purposes directly related to its events, functions or activities including reservations and associated services. If you do not provide this information, we may not be able to provide you with these services. We may also use your information to update you on upcoming events at Crown Perth. Your personal information may be disclosed to related entities and other companies acting on Crown Perth's behalf, which may include those located overseas. Please refer to Crown Perth's privacy policy at www.crownperth.com.au for full details including how you may access your personal information and/or complain about a privacy breach, or contact Crown Perth at 201 Great Eastern Highway, Burswood, 6100, +61 8 9362 7777.

Crown Rewards Member

Retrospective reward point allocation is not permitted.

Crown Rewards points can be earned provided that the relevant Crown Rewards card is presented to a Crown Perth staff member on the day of the function. Independent tax advice should be sought to ensure that any tax issues arising from this arrangement are identified and dealt with in accordance with relevant tax legislation.

Condition of Entry

Crown Sports Bar has a strict proof of age policy. No ID – no entry. Please refer to our website for all valid forms of ID - www.crownperth.com.au/general/terms-of-entry

Booking Confirmation, Deposit & Instructions

Crown Perth reserves the right to cancel your function, if deposits or full payment arrangements are not met by the agreed time. We accept payment by Credit Card or Electronic Fund Transfer. Crown Perth may only act on the instructions of the one (1) contact person stated on the Group Booking Form and will not accept any instructions or requests from any other contacts.

Final Numbers

The final number of guests that will attend the function must be confirmed in writing ten (10) business days before the function. Any request to increase guest numbers is subject to Crown Perth's discretion and availability at the time. Any decrease in the number of guests attending the function made on the day of function will be charged to you and must be paid by you.

Cancellation Policy

- sixty (60) days or more prior to function, will be eligible for a 100% refund of deposit in Crown Perth's discretion.
- Thirty (30) days or less prior to function will be eligible for a 50% refund of deposit in Crown Perth's discretion.
- less than ten (10) days prior to the function are not eligible for a refund.

In the event that:

- the Government imposes or re-imposes restrictions which require that Crown Perth close the venue at which the function is to be held (Venue) or operate it materially differently; or
- Crown Perth elects to temporarily close the Venue due to a suspected or confirmed COVID-19 infection; or
- Crown Perth is required by a government department to close the Venue (together the Restrictions);
- Crown Perth and the Client will work together in good faith to re-schedule the function (within the parameters of the Restrictions) to a later mutually convenient date; and
- if Crown Perth and the Client are unable to find a mutually convenient date to re-schedule the function, the deposit paid up to the date the Restriction was imposed will be refunded to the Client less any reasonable costs incurred by Crown Perth up to the date of the Restrictions.

Crown Perth will not be liable for any costs, fees or losses incurred by the Client or its guests in relation to a cancellation or change in the function caused by or in relation to the Restrictions.

Menu

Menus and prices quoted are subject to seasonal changes and product availability at any time. Wherever possible, Crown Perth will endeavour to meet your requests. If you or your guests have any special dietary requirements, please email your function coordinator at crownsportsbar@crownperth.com.au at least ten (10) days prior to the function date.

Allergies & Dietary Requests

Products served at the function may either contain or/are produced in kitchens which contain/use the allergens of peanuts, tree nuts, seafood, soy, milk (and other dairy), egg, sesame, wheat (gluten), lupin and sulphite preservatives.

Bar Tabs

Crown Perth cannot limit the types of products that are available on a bar tab and all products added to the bar tab must be paid for by the Client. It is the responsibility of the client to advise its guests of the products that are available on the bar tab. Bar tabs must be paid off at every \$1000 prior to further products being supplied pursuant to the bar tab.

Responsible Service of Alcohol

Crown Perth is committed to the responsible service of alcohol. Crown Perth has the right to refuse entry to any person or remove them from the premises or not provide a person with liquor when on the premise. Intoxicated guests will be required to leave the venue.

Payment

A final tax invoice will be issued showing the balance of the fees and charges for the function (including the amount of GST) (less any Deposit paid) which is payable by the Client 7 days prior to the function. Payment of any amount outstanding on a bar tab must be paid at the conclusion of the function. A tax Invoice for the bar tab is available upon request.

Fees and Surcharges

Please note that credit card payments incur a service fee of 1.15%. A surcharge of 10% applies on Sundays and 15% on Public Holidays.